

**Vivekananda Institute of Professional Studies - Technical Campus
Admission Document Check List (2021-22)**

Course Name: _____ **Specialization** _____

JEE Roll No. _____ JEE Rank: _____

Name of the Student: _____

***All Photocopies of the Documents shall be Self-Attested**

S. No.	Documents University	VIPS Office File	GGSIU FILE
1.	VIPS Application Form	Original	-----
2.	Admission Verification Form (Appendix-4(A) of GGSIPU brochure 2021)	Photocopy	Original
3.	JEE Admit Card (If original Admit card is lost, Obtain FIR Copy) For FIR https://lostfound.delhipolice.gov.in/	Photocopy	Original
4.	Candidate Profile Detail (filled by the student online at GGSIPU at the time of participation in counseling)	Photocopy	Photocopy
5.	Provisional Allotment Letter	Photocopy	Photocopy
6.	Fee Receipts of Rs. 40,000/- and Rs. 1,200/- (which is already paid to GGSIPU)	Photocopy	Photocopy
7.	10 th Class Mark sheet (Original for verification)	Photocopy	Photocopy
8.	12 th Class Mark sheet & Passing Certificate (Original for verification)	Photocopy	Photocopy
9.	Character Certificate (not older than 6 months from the date of issue)	Photocopy	Original
10.	Medical Certificate (Appendix-6 of GGSIPU brochure 2021) (Medical Certificate to be signed not below MBBS)	Photocopy	Original
11.	Undertaking for Anti Ragging Appendix-13 & 14 (GGSIPU brochure 2021)	Photocopy	Original
12.	Notarized Affidavit in Case of Gap Year on Rs.10 stamp Paper (if applicable)	Photocopy	Original
13.	Reserve Category Certificate (Original for verification) who are seeking admission under reserved category (if applicable)	Two Photocopies	Photocopy
14.	Photocopy of Graduation Mark Sheets (Semester wise) and Provisional Certificate (Original for verification) (Only for Post-Graduation programmes)	Photocopy	Photocopy
15.	04 Student Photographs and 01 Parents (Mother & Father) Photographs (in VIPS File)		

Note: - Bank Draft shall be drawn in favour of
“Vivekananda Institute of Professional Studies - Technical Campus”

Eligibility Check (Yes / No)

Documents completed & Verified by: -

Name: _____

Signature with date: _____